

January 2, 2025

**BOSS JEFFERSON L. TOMAS**

President  
Gracious Group Lending Phils. Inc.  
Caloocan City, Philippines

Dear Boss:

Good day!

Kindly accept this letter as my formal resignation as a staff member of GGLPC for going back to my Province. My last day is expected to be on January 31, 2025 one month from today.

I am incredibly grateful for 4 years of opportunities that I have been given in this post. I value the insights that I have learned and I expect them to help me in my future endeavors. I would also like to thank you for being supportive of my professional growth. I have enjoyed working with you and the rest of the team.

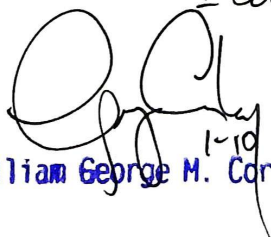
Please let me know how I can help in making the transition of responsibilities as seamless as possible for everyone involved. Thank you.

Respectfully Yours,

**JHONAS M. FAMILARA**

*010225*  


- > Decided na mag-stay for good Sa Kanilang Prov.
- > Rombon province
- > Offer to open Sato Rombon
- > Recomm. to proceed

*I concur*  
  
**William George M. Corneby**

Recomm. by: *MJC* 01/07/25  
**Mary Jane S. Debigay**